YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	**HANSRAJ COLLEGE**
• Name of the Head of the institution	**Prof.(Dr)Rama**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**01127667747**
• Mobile no	**9891172389**
• Registered e-mail	**principal_hrc@yahoo.com**
• Alternate e-mail	**principal@hansrajcollege.ac.in**
• Address	**Hansraj college Mahatma Hansraj Marg Near Malka Ganj Chowk Delhi-07**
• City/Town	**Delhi**
• State/UT	**Delhi**
• Pin Code	**110007**
2.Institutional status	
• Affiliated /Constituent	**Constituent**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status		`Grants-in aid`
• Name of the Affiliating University		`University of Delhi`
• Name of the IQAC Coordinator		`Dr. Mona Bhatnagar`
• Phone No.		`01127667458`
• Alternate phone No.		`01127667747`
• Mobile		`9810260052`
• IQAC e-mail address		`iqac.hrc@gmail.com`
• Alternate Email address		`monabhatnagar65@gmail.com`
3.Website address (Web link of the AQAR (Previous Academic Year)		https://hansrajcollege.ac.in/files/AQAR%20report%202019_20.pdf
4.Whether Academic Calendar prepared during the year?		`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:		https://www.hansrajcollege.ac.in/iqac/academic_calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
`Cycle 1`	`A+`	`3.62`	`2017`	`12/09/2017`	`11/09/2022`

6.Date of Establishment of IQAC	`15/09/2015`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hansraj College	UGC Grant	UGC	2020 (1st July 2020 to 30th June 2021)	51,53,75,000
Dr. Brijesh Rathi	D.R.D.O	D.R.D.O	2020 (17th September 2020)	11,23,904
Dr. Archana Singh	DST	DST	2020 (14th September 2020)	9,00,000
Dr. Archana Singh	DST	DST	2020 (30th December 2020)	10,62,924
Dr. Archana Singh	DST	DST	2021 (22nd June 2021)	5,00,000
Faculty Development Centre	MoE	MoE	2021 (19th June 2021)	50,00,000
Dr. Brijesh Rathi	SERB	SERB	2020 (30th December 2020)	19.98,000
Dr. Brijesh Rathi	DST	DST	2021 (23rd March 2021)	12,88,140
Dr. Brijesh Rathi	ICMR	ICMR	2021 (29th June 2021)	2,70,400

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC is constantly playing a vital role in holistic development of the college. Major significant contributions are as follows: 1. Student Learning Centre – SLC, an initiative of IQAC has been setup to bridge the gap between theory and practical learning in the real world. Under the aegis of IQAC, six add-on courses covering various soft skills among students such as 'introduction to Machine learning for life science and physics students', 'Computer Algebra System (CAS): Maxima', 'future skills to boost employability's and many more were successfully conducted by Student Learning Centre. The courses were in-house as in the Faculty of Hansraj College was involved as resource person. 2. In the pursuit of excellence in higher education and Research, Hansraj College launched a multidisciplinary quarterly bilingual research journal "HansShodhSudha – Vigyaan-Vaanijaya-kala ka Shodh Sangam (Confluence of Science, Commerce and Humanities)" in the month of July 2020. It successfully published four issues during the year. 3. IQAC this year was continuously involved in the promotions of the faculty while maintaining transparency in line with the SOPs issued by the University wherein on the recommendations of the selection committee, the governing body in its meeting approved the promotion of 65 Assistant Prof Stage 1 to Stage 2 , 75 Assistant Prof Stage 2 to Stage 3 and 44 teachers from Assistant Prof Stage 3 to Associate level, under Career Advancement Scheme – 2018/2010. 4. IQAC, Hansraj College successfully partnered with Vidhya Vistar Scheme of University of Delhi (the aim is to partner with higher educational institutes located in remotes areas and support them in various ways). Hansraj College has also initiated its own scheme "Gyan Setu Scheme" based on the principle of mutual collaboration in terms of teaching, research and sharing knowledge between two colleges in the remotest areas of the India. Some of the partner colleges are Government Post-Graduate College Akhand Chandi Palace, Chamba, Himachal Pradesh, Government College Yachuli, Arunachal Pradesh, Government College Drass, Ladakh, Dergaon Kamal Dowerrah College,

Dibrugarh University etc. 5. For effective online teaching-learning, the teaching learning app Microsoft Team was opted for the academic session 2020-21. IQAC arranged a training workshop by Microsoft Teams officials on 28th July 2020 to make teaching staff familiar with the app. An Apex committee for online education was formed to look into the issues with online teaching platform. Additionally, IQAC Hansraj College organized several an online interdisciplinary FDP such as "Intellectual Property Rights", "Basic research tools" and "online teaching tools" etc. in collaboration with Mahatma Hansraj Faculty Development Centre.The emphasis was given on IPR Licensing, IPR Valuation, Incubation centre, best practices for IPR at academic institutes, research and publication etc. IQAC Hansraj College successfully conducted a two-day inter-college training Program for non-teaching staff on " ICT skills for Office Management " and "Stress Management in the month of January. The former program was aimed to help the office staff to be proficient in the use of various available ICT tools. While the latter was aimed at managing a person's level of stress for enhancing everyday functioning.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Student Learning Centre (SLC) an initiative of IQAC has been setup to bridge the gap between theory and practical learning in the real world. It was decided to organize various add on courses to boost employability and contemporary skills among students.	Under the agies of IQAC, six add-on courses covering various soft skills among students were successfully conducted by Student Learning Centre. SLC 01: Introduction to Computer Algebra System (CAS): Maxima (An Open Source Software) SLC02 : "Introduction to Machine Learning approach for Zoology SLC03 : Investing in Stock Markets SLC04: Introduction to Machine Learning for Physics and Electronics SLC05: CYBER SECURITY & ETHICAL HACKING and SLC06 : FUTURE SKILLS TO BOOST EMPLOYBILITY
2. UGC Paramarsh Scheme- we were planning to extend our role as Mentor in the NAAC Accreditation process via collaboration with IQAC Cluster India.	Seven-days webinar series on NAAC's Assessment Criteria for Accreditation was organized for mentee institutes from 26th September 2020 to 2nd October 2020 where seven expertise from IQAC Cluster India delivered sessions on each criteria. Also a webinar on
3. HansShodhSudha- In the pursuit of excellence in higher education and Research, We planned to start a multidisciplinary quarterly bilingual research journal "HansShodhSudha – Vigyaan-Vaanijaya-kala ka Shodh Sangam (Confluence of Science, Commerce and Humanities)".	Hansraj College launched a multidisciplinary quarterly bilingual research journal "HansShodhSudha – Vigyaan-Vaanijaya-kala ka Shodh Sangam (Confluence of Science, Commerce and Humanities)" in the month of July 2020. It successfully published four issues during the year.
4. Promotion and Plagiarism Software- The college planned to speed up the screening and promotion of its faculty members. To ensure the genuineness of the documents,	The plagiarism software Urkund was procured from University of Delhi. IQAC is committed to complete the two rounds of promotions while maintaining transparency in line with the

the college planned to obtain plagiarism software.	SOPs issued by the University wherein on the recommendations of the selection committee, the governing body in its meeting approved the promotion of 44 teachers to Associate level under Career Advancement Scheme – 2018/2010.
5. National/International Seminar – The college planned to promote the activities involving national and international experts	IQAC Hansraj College organized several online interdisciplinary FDP such as
6. UGC Community College Scheme – A scheme to promote skills among the students to increase their employability, we aimed to apply for the scheme and planned to run diploma and certificate courses in various disciplines which are relevant and in high demand.	The college successfully received the UGC community scheme and launched several diploma and certificate courses under the scheme. Here is the weblink https://www.hansrajcollege.ac.in/communitycollege.
7. Online Learning management software: considering the current pandemic time and to move ahead in teaching-learning process, we planned a complete online mode for the academic session 20-21.	The online classes and other activities were successfully conducted via MS Teams academic session 2020-21. Teachers and students microsoft ids were generated for the smooth conduct of the classes.

13.Whether the AQAR was placed before statutory body? — Yes

- Name of the statutory body

Name	Date of meeting(s)
DAV Governing Body	20/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
yes	**08/01/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**1341**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**6318**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**3045**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**1735**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**220**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of sanctioned posts during the year	**219**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**68**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1363**
4.3 Total number of computers on campus for academic purposes	**1582**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Hansraj College adheres to a harmonized and well-planned pedagogic approach. Planning for each semester starts in the previous semester itself. The college academic calendar and teacher and student timetables are in place much before the beginning of each semester. The college invites options from students well before the semester begins so that the college departments are well prepared to cater to the student's preferences wherever electives have to be offered. Workload calculation is made and faculty is hired if need be. As an attempt to increase the efficiency of curriculum delivery, the faculty is required to prepare modular teaching plans before the beginning of the semester and share the same with the IQAC. Regular Faculty Development Programmes are organized so teachers can update their knowledge. Teachers are also members of various bodies of the University contributing to curriculum reviews, assessment and

evaluation. Periodic review of curriculum delivery is carried out during department meetings and any mid-course correction done if necessary. The college administration supports the departments in this process in every possible way by providing requisite infrastructure. At the end of each semester, teachers submit internal assessment marks, which are moderated by the Moderation Committee.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.hansrajcollege.ac.in/time-table

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of Delhi University, we are bound by the procedures prescribed by the University with respect to the academic calendar and internal assessment of students. The internal assessment grades so arrived at are combined with the semester end examination grades to compute the consolidated semester grades. However, it is our constant endeavour to promote among teachers a culture that encourages continuous evaluation in some form or the other. Such interventions are likely to catalyse constant and consistent efforts on the part of students and at the same time enhance the productivity of their efforts by providing ample space for corrective action. A system of continuous internal evaluation serves like an alarm or sounding system that alerts the student where there is scope for corrective action. This continuous evaluation may take the form of class tests, quizzes and participation in class discussions that result in a consolidation of the underlying assets learnt in class. The mentorship program run by the college also compliments this process. Each student is assigned a teacher as a mentor and mentees are encouraged to discuss their progress with them on a weekly basis so that corrective action is taken when necessary.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.hansrajcollege.ac.in/iqac/academic_calendar

1.1.3 - Teachers of the Institution participate in `A. All of the above`
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

`32`

File Description	Documents
Any additional information	`No File Uploaded`
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`10`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1308

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Hansraj College actively promotes these values. This has been formally woven into our curriculum through the setting up of societies besides the courses offered. The Women Development Cell is committed to fighting social evils like patriarchy, sexism, homophobia, and other inequalities. Enactus is a not-for-profit organization that aims to tackle global social and environmental issues through sustainable business models. Advaita is a spiritual society; the Enabling Unit and Equal Opportunity Cell, is a platform for the differently abled students; the Green Warriors Club, is an environmental society and the Society of General Awareness aims to impart awareness to the student community on various subjects like environmental concerns, scientific advancement, social issues and the like. Our society, SPIC MACAY, promotes Indian Classical Music and culture amongst youth; TEDx provokes conversations on diverse issues and the NSS Unit stands for social service. In addition to the above, the Rotaract Club also works towards social welfare. Its members share a common vision of achieving the sustainable development goals through communal harmony. The Connecting Dreams Foundation provides technological solutions to connect communities in rural India and the North East Cell represents the voices from North-East India.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

176

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1058

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.hansrajcollege.ac.in/iqac/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.hansrajcollege.ac.in/iqac/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2557

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1214

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of students is a prerequisite and hence an integral part of an effectiveteaching-learning process. This assessment is a continuous process accomplished by both formal and informal means. Formally, regular assignments and tutorials are used as inputs to assess the learning gaps which are then addressed during lectures and future tutorials. An informal assessment of the learning gaps is done via the mentoring ecosystem established in our college. Mentors have been able to get feedback about the extent of gaps which are then conveyed to the concerned teachers who then take corrective action. Instances have come to light where learning in a particular subject was suffering because of the gaps from a previous foundational paper, identified during a mentorship session. This was conveyed to the concerned teacher who then scheduled some extra classes to bridge the gap.

Since the learning accomplished is not homogenous, it becomes imperative to identify the slow learners and devise strategies differentially for them relative to the advanced learners. To assess the same, separate strategies have been adopted for slow and advanced learners which are stated below in an additional link.

File Description	Documents
Paste link for additional information	https://www.hansrajcollege.ac.in/academics/addoncourses, https://www.hansrajcollege.ac.in/studentactivity/societies. https://www.hansrajcollege.ac.in/studentactivity/studentlearningcentre
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5427	**220**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There can be no doubt that classroom teaching needs to incorporate elements that make it significantly more than the mere teaching of the prescribed texts. The objective of the teaching-learning process is to equip the students with skills that make them good lifelong learners. One of the ways that this might be accomplished is by teaching them problem-solving strategies which will allow them to think creatively and critically. Since problem-solving is not a skill that can be taught in the abstract and independent of context, teachers use discipline and course-specific examples and applications to real-life phenomena to generate such capacities. Participative learning through educational trips and presentation-oriented assessment is implemented wherever feasible. Other discipline-specific approaches take the form of extension lectures that expose students to the frontiers of the subject and give them glimpses of what further studies in the discipline involved. Invited talks by luminaries in the specific academic discipline add depth and many new dimensions to the accumulated learning of the students. Every department has a departmental society that engages in activities that add the fun factor to learning via standalone competitions and departmental fest. Add-on courses are regularly organized for students to empower them with the knowledge that allows them to take forward their learning experience at their own pace. All of the above and more are incorporated at every level, be it the teacher, department, or the college to ensure that the students get a wholesome and enriching educational experience.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://www.hansrajcollege.ac.in/studentactivity/societyreport

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT-enabled tools for the purposes of delivering an enhanced educational experience is no longer a matter of choice. The ongoing pandemic has necessitated the adoption of new teaching pedagogies, assessment schemes, and completely different work environments. These are just a few of the long list of adjustments that teachers have had to make. However, on the positive side, most of these adjustments have contributed to the building of capabilities and skills that potentially contribute towards greater productivity of the teaching process

Please refer to the additional information for detailed information provided on ICT enabled tools for effective Teaching-Learning process

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

220

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

220

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

150

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2847

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being a constituent college of Delhi University, we are bound by the procedures prescribed by the University with respect to the internal

assessment of students. The internal assessment grades so arrived at are combined with the semester-end examination grades to compute the consolidated semester grades. However, it is our constant endeavor to promote among teachers a culture that encourages continuous evaluation in some form or the other. The consequences of such a strategy are positive and to say the least two-fold. On the one hand, such interventions are likely to catalyze constant and consistent efforts on the part of students and at the same time enhance the productivity of their efforts by providing ample space for corrective action.

Given the working of the semester system, where each teaching day forms a substantial proportion of the total teaching per semester, a slight slip on the part of a student can derail his/her preparations and suck him into a downward spiral with very undeserved consequences. A system of continuous internal evaluation serves like an alarm or sounding system that alerts the student while there is scope for corrective action. This continuous evaluation may take the form of class tests, quizzes, and participation in class discussions that result in a consolidation of the underlying concepts learned in class. The mentorship program run by the college also compliments this process as mentees are encouraged to discuss progress with their mentors who with their experience are in a good position to suggest corrective action while there is time. To the extent possible, the mentorship program is scheduled in accordance with this objective.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.hansrajcollege.ac.in/hCPanel/uploads/focus/SK35_FINAL-merged.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Hansraj College is a constituent college of the University of Delhi and hence conforms to the prescribed system of evaluation- i.e. 75% weightage to the final examination and 25% to internal assessment.

Internal assessment is shared with students by the concerned teacher as soon as it has been finalized. Any related discrepancies and grievances are brought to the notice of the teachers and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which

reduces the probability of any delays in redressal if needed. Multiple opportunities are provided to the students to better their performance. Departments are instructed to contact students who have not appeared for internal assessment for whatsoever reason through the mail and/or other modes including taking assistance from the mentors of the concerned students.

Moderation of the assessment is done at two levels. There is a department moderation committee comprising of the current Teacher in charge, previous Teacher in charge, and senior-most department member. Once moderation has been done at the level of the department, it is placed in the purview of the college Moderation committee consisting of senior college faculty.

Once ample opportunity has been provided to the students to notify any discrepancies, the assessment is sent to the university. If in spite of the rigor of the above mechanism an error is reported by a student or faculty it is conveyed to the university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.hansrajcollege.ac.in/hCPanel/uploads/focus/IA_Final.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The program-specific outcomes provide the general structure for designing the extra and co-curricular activities for the students of a particular discipline while the course outlines are more specific to the courses offered by the discipline. As we are a constituent college of the University of Delhi, the course outcomes are prescribed by the University of Delhi and are uploaded on the university website. However, we display the same on our college website for the ready reference of our students. Additionally, each department holds an orientation at the beginning of the academic year and each semester, where the program and course outcomes are introduced in detail. During the course of the academic session, teachers inform students of any revisions in the course outcomes which they become aware of by virtue of being attendees at the course revision meetings held at their respective departments. Constant efforts are made by the faculty to encourage and initiate

activities that contribute to the achievement of the program and program-specific outcomes. These are manifested in the programs of the departmental societies, alumni connects, extension lectures add-on courses etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.hansrajcollege.ac.in/iqac/pos
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program and course outcomes are evaluated through both formal and informal means.

The most direct measurement is provided by the examination system. In this area, we are bound by the requirements of the University of Delhi which is to give 75% weightage to the end semester examination conducted by the university and 25% to the internal assessment done by the course instructor.

The system of internal assessment provides us with some flexibility with respect to the exact manner of evaluation with respect to the number and method of assessment employed. IA is continuous so that students get to know if they are lagging in a particular area and then are given an opportunity to make up for it. Hence, frequent assignments using MCQs, long answers, quizzes, etc. are used to measure course outcomes effectively.

Another feature that works towards the effective attainment of outcomes is to collect student satisfaction feedback so that gaps may be addressed to the extent and as soon as possible.

We measure the success of our efforts by keeping track of our graduating students. The placement and internship cells work towards the employment of our students and we assess ourselves by looking at the percentage of students placed in jobs and those pursuing internships. Many of our students benefit from the activities of the entrepreneurial cell and emerge as self-employed individuals with impressive start-ups. We are in the process of setting up an incubation cell that will contribute immensely to the attainment of these outcomes.

Each year numerous students leave college for higher studies both abroad and within the country. For this, they take letters of recommendations from their teachers and this allows us to keep track of the success of our goals in this area.

Among the many societies that we have, there are some that prepare our students for careers in the civil services MBA, other government exams, for corporate, etc., and each year we proudly celebrate the success of many of our students.

Our alumni association ensures that we continue to stay in touch with our students who often return to deliver talks, share their knowledge and life experiences with the currently enrolled students and this is definitely a measure of the attainment of the goals that we strive to achieve each day, year after year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.hansrajcollege.ac.in/about/annualreport

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1712

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://www.hansrajcollege.ac.in/about/annualreport

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hansrajcollege.ac.in/iqac/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

68.73

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	<u>http://www.serb.gov.in/home.php,</u> <u>https://www.drdo.gov.in/,</u> <u>https://dst.gov.in/, https://furhhdl.org/,</u> <u>https://erasmus-plus.ec.europa.eu/</u>

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Hansraj College is a proud member of Ministry of Human Resource Development (MHRD)'s Innovation Cell (MIC) from 2018 onwards and has established an Institutional Innovation Cell (IIC) in its campus. A team of college teachers, students and external members is actively working to encourage, inspire and nurture young students and teachers for innovations, technology development and entrepreneurship by supporting them to work with new ideas and transform them into prototypes.

Five startups – FOMO Brews, Kavach, Satyaareet Welfare Foundation Private Limited, Serve-IT, Dragon Media Labs have been initiated by the Entrepreneurial Cell of the college. Project Vriddhi and Ahsas, initiatives by Enactus Hansraj, have been widely appreciated. Various interactive sessions, seminars and invited talks from the established entrepreneurs in India have been organised by IIC and other societies also, to create an innovation promotion atmosphere in the campus to help young minds understand the nuances of cutting-edge research and technology and plan future careers in innovation and research. An active team of students and teachers have initiated setting up of an incubation center to facilitate and promote start-ups/entrepreneurship ideas aimed at development of indigenous innovative technologies. These efforts are also aimed at supporting 'Make in India' program of Government of India.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.hansrajcollege.ac.in/researchinnovation/startups

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

61

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

File Description	Documents
URL to the research page on HEI website	https://www.hansrajcollege.ac.in/researchinnovation/researchguidance
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

106

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

76

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities aim to educate and guide the students, extend their competencies beyond campus and encourage them to become responsible citizens. There are diverse societies in Hansraj college that work hard to organize and conduct extension activities. For promoting participation in these activities, notices, invitations, posters are circulated through social media.

The societies have also won many awards and recognition for their contribution. Like Project Vriddhi, managed by Enactus, Hansraj, which aims for the upliftment of under privileged section, has received recognition and Letter of Appreciation from many governmental agencies. Project Ahsaas received Switch Delhi Pledge award by Government of India. NSS also won two prestigious awards for its good work. Project Parivartan, an initiative by social wing of Finance and investment Cell has also received Letter of recommendation from various government sectors. Details of various awards won in extension activities are presented in Section 3.4.2.

These activities not only help students to be responsible citizens but also embark positive influence by developing confidence and leadership qualities in them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

76

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5240

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

47

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

43

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Impressive infrastructure and physical facilities for teaching learning include classrooms, laboratories, computing equipment, canteen, medical room etc. with Wi-Fi enabled campus. All the classrooms have LCD projectors. The college has classrooms for regular teaching and the seminar rooms for organizing lectures/seminars/conferences/workshops/FDPs/online examination/Placements and Internship tests etc. College has an ultra-modern air-conditioned auditorium fitted with latest sound and light systems. The college has a well-equipped and well stocked centrally airconditioned library which is RFID enabled with KOHA software for use by students and teachers. There are separate study rooms for the faculty and the students including differently abled. There are two common staff rooms provided with locker facilities for arts and commerce teachers besides individual departmental faculty rooms. An Enabling Unit Room with audio aids, computer facility etc. is available in the college. Ramps and a foot over bridge (connecting two different blocks of the college), tactile path and three lifts have been constructed various places of the college for the convenience differently abled students. The College has a hostel accommodating about 200 undergraduate boys. College has its own Bus. The calm, serene atmosphere of a beautiful campus surrounded by lush green lawns and a magnificent heritage building touches the soul.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_campus

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is known also for its focus on co-curricular activities as an integral part of the teaching methodology.

A list of sports facilities along with the area are as follows

Sports and extracurricular facility

Area in square foot (sf)

Yoga Room for recreation

504

fitness center

979

Indoor Wooden Badminton Hall

2280

One concrete Basketball Court with uprights / Fiber Boards

6527

Play Field with Centre Cricket Pitch and Football uprights. This also has Archery Training Area

151800

Indoor Shooting Range

1236

Volleyball Court with Uprights, Sports Room

2275

Sports Store Room

441

College also provides adequate infrastructure to the students for cultural activities given as under

An auditorium (capacity 600)

4568

An amphitheatre

4606

Three media centres

414

Girls common room

760

Standing by the doctrine of Mahatma Hansraj and DAV philosophy, the college has an established, Vishveshvaranand Vedic Research Institute (VVRI) centre which houses around five thousand books related to Vedas and Upanishads. To inculcate Vedic culture, a monthly havan is organized in the VVRI. Besides these various society rooms, enabling unit rooms for differently abled students (with wheelchair facility), a medical room (with an appointed nurse) with all the necessary first aid and a mobile stretcher.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_campus

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

68

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

233.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

HANSRAJ COLLEGE LIBRARY

1. **The Hans Raj college has one of the well established, automated, air-conditioned and largest library in terms of space and collection among north campus colleges of University of Delhi. The library located at the center of the campus, using RFID (Radio Frequency Identification) technology with Integrated Multiuser Library Management Software i.e. KOHA (Fully Automated, version 19.05.06.000, year 2016) have**

facility of Wi-Fi connectivity and under surveillance of CCTV Cameras.

2. The college library adopted the RFID technology in year 2016 for the purpose of Library housekeeping operation, efficient security system, well tracking of materials throughout the library, faster circulation of books, inventorying, material handling and automated book drop, self-kiosk being used and in practice.

3. RFID technology consist of KIOSK, staff work station, RFID reader, security gate, Book drop box, RFID tags, RFID enabled member ID card etc. and also alerts users through e-mail and SMS.

4. The college library has more than 1,37,883 books, around 9,137 book bank collection, 23 newspapers and 44 journals and magazines. It also occupied reference materials and Student Aided Fund' collection. The library has excellent collection of text, general and reference books to support academic requirements of students & faculty members.

5. The collection covers broadly science discipline i.e. Botany, Zoology, physics, chemistry, electronics, anthropology, life science etc. It also covers the arts and commerce discipline.

6. Apart from in house collection, the library has full access to the thousands of journals online through DULS and N-LIST database.

7. N-LIST: It is a comprehensive database where users of Hansraj College can access more than 6000+ e-journals, 199500 e-books through National Digital Library. It covers all the disciplines i.e., Pure science, Social Sciences and Humanities Including languages and linguistic.

8. The library is spacious and consists of Ground Floor and First Floor.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.hansrajcollege.ac.in/facilities/facilities_library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.88

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus is Wi-Fi enabled with access to all the resources that the University provides centrally. We have server 2008r2 connected with nine switches containing 45 wireless access points in all departments. Local area network is also provided in all departments along with wi-fi facility 100 mbps speed. Computers with

internet connection are available both for students and teachers in the library, staff room and computer labs. The college library and the computer laboratories have access to advance web activity with its subscription to E-resources through DU Network that links students and faculty researchers to the data bases needed for research. The College has four well-equipped and well-managed Computer Laboratories. Sufficient state-of-the-art machines from IBM, HCL & HP and LCD Projectors and an interactive board are available along with all necessary peripherals. The machines and programmes are continuously upgraded to ensure the market relevance of acquired skills. The system administrator updates the WiFi on a regular basis. IT infrastructure including WiFi are maintained through an annual maintenance contract.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_computerfacility

4.3.2 - Number of Computers

1582

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are various committees formed in the staff council every year i.e. library committee, canteen committee, building committee, garden committee etc. These committee members along with a fleet of nonteaching staff ensure proper maintenance and utilization and augmentation of physical, academic and support facilities in the college. The overall college campus is maintained by a consultant engineer, junior engineer and care taker. A team housekeeping staff and gardeners assist in college maintenance. Library staff maintains the library. Books etc. are purchased in consultation with staff members, under the supervision of the library advisory committee. Each laboratory has lab assistants and attendants for the maintenance of laboratory equipment and stock keeping of chemicals and materials on regular basis. The college has 4 coaches in basketball, archery, shooting and yoga apart from 5 non-teaching staff who serve as ground man. The hostel staff manages the functioning of the hostel. A simplified and transparent procedure is followed in the utilizing the available facilities in the college. Students write an application for utilizing a facility which is forwarded by the respective convener and is then approved by the principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_policiesprocedures

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

274

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1770

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hansrajcollege.ac.in/studentacti vity/capacitybuilding
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1300

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

334

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

646

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

321

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

225

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Hansraj Students Council comprises of President, Vice president, General Secretary, Joint Secretary, along with student volunteers. . A series of ventures were taken forward by Hansraj College Students

Council during the session 2020-2021 including organizing webinars on mental and physical health issues of students during Covid-19 pandemic. Simultaneously vaccination drive programmes were also initiated for all the members of Hansraj college under the supervision of Prof. Rama, Principal, Hansraj College along with Dr. Arvind (students advisor) and student council members. In addition to the student's council, the college students also have representatives in the college committees approved by staff council of the college. Students are members of the Internal Complaints Committee, Women Development Cell, Enactus, Haritima (Environmental Society), NSS (national service scheme), NCC and Equal Opportunity Cell, ECA committee (music and dance, debating, dramatics) Spic Macay Committee. A sports council comprised of student's representatives is formed that holds regular competitions involving various sports activities to engage all students of the college. Societies like Placement cell and internship cell have helped channelizing the student's carriers and they are the core members of the societies in the college. There are over 60 societies wherein students participate and work under different aspects.

File Description	Documents
Paste link for additional information	https://www.hansrajcollege.ac.in/studentactivity/societyreport
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

370

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Hansarians have always shown exemplary contribution and dedication towards their alma mater, and this academic year we have been moving ahead shoulder to shoulder to help each other sail through the tough COVID-19 pandemic. During the year 2020-2021, the Hansraj College Alumni Association (HRCAA) initiated a webinar series, Alumni Talk. Mr. Rajiv Chawla, a Hansraj alumnus, delivered a motivational webinar on July 19, 2020 on the topic, "Challenges, Opportunities, and the Way Forward for Entrepreneurs and Start-ups in the Present Times". A webinar was also organised with Ms. Richa Pandey Mishra on the theme of "Women Entrepreneurship" on August 23, 2020. The college bus was procured with efforts of Hansraj alumni association in November 2020. In order to appreciate the fighting spirit of visually challenged students, the alumni association also presents cash awards for students of the college.

File Description	Documents
Paste link for additional information	https://www.hrcaa.in/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Hansraj College is a proud member of the DAV ("Dayanand Anglo Vedic") family of institutions. The vision of Hansraj College aligns well with the ideas of the Vedic spiritual upadeshta Swami Dayanand Saraswati and with the aim of India's New National Education Policy which was approved by the Union Cabinet of India on 29 July 2020 and which seeks to provide equal access to "quality education" for all learners regardless of social or economic background.

To accomplish the mission in line with Hansraj College's vision, the objectives laid down are as follows:

1. **To provide holistic education by drawing upon the best from the western knowledge while remaining firmly anchored to the Indian culture.**
2. **To act as a catalyst for change by disseminating education, and by dismantling the cobwebs of ignorance and illiteracy**
3. **To develop individuals who are morally upright, intellectually well-informed, socially conscious, emotionally intelligent and resilient.**
4. **To stimulate a scientific temper by raising awareness against superstitions and out-dated customs.**
5. **To inculcate an interest in social welfare and to nurture creative and resourceful minds who think for the nation and the weaker sections of society, and are imbued with humanistic passions and values.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are reflected in every task that is assigned to various sections of the college. Various

taskssuch as admission, examination is divided between different department and committees. The responsibilities are even rotated amongst different departments to ensure exposure to them in each area such as admissions, examination etc.

During COVID19 pandemic, different constituents of the college have come together and collaborated in many fruitful ways. When the lockdown was lifted in the month of January2021, anew committee called the COVID task force was constituted to formulate college-levelguidelines in keeping with the UGC directives and the guidelines from the University in order to begin the phased reopening of the college for students with all due precautionary measures.

The National Education Policy (NEP) 2020 outlines the vision of India's new education system. Since academia is a core pillar to facilitate this transformational journey, it is imperative to have academicians come to a common understanding of the policy intent, discuss its details and brainstorm inventive and creative means to make rapid progress in the matter. NEP task force was also constituted to understand the policy from different perspectives and to ensure its smooth implementation in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college continues to grow as an institution in spite of the unprecedented challenges caused by the Covid 19 pandemic. Not only did it pursue the plan to enhance research culture on academic front but also acted as a responsible organization sensitive to extend assistance and succor to its teaching and non-teaching staff members, students as well as the wider social community.

Following two strategic plans were successfully put into practice:

1. To nurture research culture in the college, the Hansraj College successfully launched its own multidisciplinary quarterly bilingual, peer-reviewed, research journal "Hans ShodhSudha" in July 2020. The journal has recently acquired

its ISSN number.

2. To mitigate the hardship caused by the pandemic, Hansraj College undertook a host of initiatives of social welfare. The college ran a free vaccination drive for people above 18 years of age. The fitness centre of the college was converted into a vaccination centre. Vaccination coverage offered within the college premises ensured that both the first and the second dose were made available at the same center alongside the facility of medical examination of the recipient of the vaccine. This initiative widened the vaccine-coverage in the vicinity of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.hansshodhsudha.com/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is a representation of the administrative structure of the college which provides an overview of the decentralized functioning of the college administration. Hansraj College is a proud member of the DAV family of institutions. The DAV governing body which consists of a Chairperson and members of the governing body in conjunction with the University of Delhi, formulate the academic, administrative and financial policies that are disseminated within the larger community of the college under of supervision of the college principal. The work responsibilities are divided between the bursar, the IQAC director, the Vice-Principal and the Public Information Officer and further distributed to various sections including the administration, the various departments, the college hostel, the library and the finance department. The academic work is allocated to the faculty members and the responsibilities regarding the upkeep of the college infrastructure and other logistical requirements is allocated to the non-teaching staff.

The Staff Council ensures coordination among various departments and the head of the institution. Various committees such as the Admission Committee, Timetable Committee, Enabling Unit (EU), Workload Committee, Library Committee, Hostel Committee, Canteen

Committee etc. and various other formal societies work in tandem for a smooth functioning of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.hansrajcollege.ac.in/uploads/administration/Hnasraj%20College%20Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides various welfare measures for teaching and non-teaching staff to keep them satisfied, engaged, secure and healthy.

Some of the existing welfare measures in line with university guidelines are

1. **Medical reimbursement**
2. **Medical Leave and casual leave**
3. **Maternity leaves to eligible staff members**
4. **Facility for earned leave**

Welfare measures specific to Hansraj College

1. Child education allowance
2. Gym and fitness facility
3. Fee concession for their ward
4. Yoga facility in the first week of every month (spiritual gathering where every staff member gets honoured in the month of their birthday)
5. Reimbursement of claim for attending conference/FDP/Workshop/professional training programme
6. Internet and free Wi-Fi facilities in campus
7. Ward quota admission for staff
8. Faculty development programs (FDP) for faculty members on regular basis by Mahatma Hansraj Faculty development Centre
9. Skill development courses for non- teaching staff to enhance their skills in work environment
10. During Pandemic, the college administration came forward with the immediate helping hand and has provided an immediate financial assistance (for medical help) to all staff members (permanent/temporary/Adhocs/Contractual) who got hospitalized due to COVID-19. In-fact College initiated vaccination drive for its staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

28

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

155

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The progress and achievements of the stakeholders play an important role in overall development of the institute.

In line with this, the institute is following the teaching appraisal scheme suggested by the Career Advancement Scheme (CAS) provided under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018.

To regularly assess the potentialities and to improve the performance, teaching staff have to submit the Annual Performance Appraisal Report (APAR) on the annual basis. In the year, Hansraj College administration is committed to complete the two rounds of promotions while maintaining transparency in line with the SOPs issued by the University wherein on the recommendations of the selection committee, the governing body approved the promotion of 44 teachers to Associate level.

Similarly, there is performance-based appraisal system for non-teaching staff suggested by the Recruitment Rules 2020 [Under Ordinance XXII-D] University of Delhi. The assessment is done on several parameters. The cumulative report is prepared by the Head of the department which is then forwarded to the principal. In the year, the college administration has promoted five non-teaching staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Financial Management. Institution conducts the Internal and statutory audits annually.

The Internal Audit of the college by DAV makes a thorough audit of

the expenditures of the college. The external audit is conducted by CAG every 5 years. The objections raised are settled by the accounts office in consultation with the Finance committee of the college.

The annual statutory audit on the accounts of the college comprising of salary, fee collection, scholarship, UGC grant, the income of the Self-Financed Courses is conducted by the chartered accountant .

The funds received through various projects/schemes/programmes are channelized constructively and the utilization certificate is submitted to the funding agency with audited statements of accounts. The scholarship accounts are maintained by the college office. The college makes a transparent financial transaction through cheques or NEFT. The PFMS system is followed in dealing the transactions with the government funding agencies.

However, during the FY 2020-21, due to unprecedented circumstances which have arisen due to COVID-19, the audit has got delayed and is currently under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

54.03927

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Grants

The college receives funds from various sources through an appropriate and feasible system.

1. UGC grant
2. Management Grant
3. Student fees
4. Project funds received from funding agencies such as, UGC, CSIR, DBT, DST, SERB, FDC under PMMMNMTT
5. Alumni, well-wishers and Philanthropists contribution
6. Renting of the College infrastructure for conducting Government Exams and other exams
7. Renting of the College infrastructure for Bank, cultural & educational events conducted by external agencies

Utilization of Fund

Grants received from various sources are used towards infrastructure augmentation and maintenance and development of academic and support facilities. Endowment Fund is used for giving prizes and scholarships (2337 scholarships/fee concession were given in 2020-21). Funds are allocated to each department and society for organizing various academic and cocurricular activities such as conferences, seminars/endowment lectures, workshops, training programmes and orientation programmes.

For smooth running of the institution various committees have been constituted. Each committee studies its own field and forwards the requirements, after analysing, to the Principal.

College Central Purchase Committee arranges the purchase of goods and services in compliance with GFR guidelines.

The laboratories and library are periodically inspected and a record of instruments and books respectively is maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since quality enhancement is a continuous process, the IQAC has become an integral part of Hansraj and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution & also channelizing the efforts towards academic excellence. IQAC at Hansraj is acting as a vehicle for ushering in quality by devising intervention strategies to remove deficiencies and enhance quality.

In the pursuit to fulfil its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Some of the contributions are

- successfully conducted six add-on certificate courses covering various contemporary skills among students
- launched a multidisciplinary quarterly research journal "HansShodhSudha in July 2020.
- played a significant role in the faculty promotion wherein on the recommendations of the selection committee, the governing body approved the promotion of faculty under Career Advancement Scheme.
- partnered with Vidhya Vistar Scheme of Delhi University and also initiated its own scheme "Gyan Setu" based on the principle of mutual collaboration in terms of teaching, research and sharing knowledge.
- organized several training workshops and FDPs for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures & methodologies.

The IQAC regularly holds meetings to review the academic progress and administrative functioning. It encourages departments to initiate and promote the project based learning and collaborative learning, to pursue department to organise National/International webinar, conferences, workshop and skill enhancement programme, to start interdisciplinary research projects for the effective learning and academic enrichment.

IQAC has constituted sub-committees such as Academic Audit committee, Mentorship Cell, Student Learning Centre, Feedback analysis team which complements and results in incremental improvement in overall teaching learning process.

The objective of the academic audit is to identify faculty efforts that are required to improve the quality of teaching and learning. The academic audit was executed in the month of December.

The Mentorship program continued to run in the session. Every faculty member continues to mentor and guide a group of 25 students through the session.

Student learning Centre encompass onlineadd-oncourses, remedial and bridge classes, language proficiency classes for students.

The feedback team collects feedback forms from the stakeholders on the regular basis. In-depth analysis of the information followed by improvement steps are taken by IQAC team which in turn passed on to the respective department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

A. All of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hansrajcollege.ac.in/about/annualreport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Hansraj College is committed to the cause of gender equity. The curricular initiatives undertaken for the purpose include the decision to offer such GE and SEC papers that mainstream ideas of gender studies and equip students from science and commerce streams, in addition to those of humanities courses, to become informed consumers as well as ethical participants in popular cultural discourses. SEC paper Applied Gender Studies: Media Literacies and GE paper titled Contemporary India: Women and Empowerment offered by the Department of English examine the intersections of gender with other categories like caste, race, etc., to understand how different forms of privilege/oppression and resistance/subversion interact in heterogeneous and variable formations. Further, the core paper on Women's Writing offered to students pursuing BA (H) in English, enables them to understand the social construction of woman by patriarchy highlight the structural oppression of women, foregrounds resistance by women; discusses women's writing as an act of resistance and of grasping agency. The academic efforts in the direction of gender parity are supplemented by co-curricular activities of the Women Development Cell and the Gender Equality Cell that regularly hold discussions, talks, seminars, film screenings and capacity-building programmes in the college.

File Description	Documents
Annual gender sensitization action plan	https://www.hansrajcollege.ac.in/uploads/genderequity/Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hansrajcollege.ac.in/uploads/genderequity/Facilities%20provided%20for%20Women%20in%20the%20Campus.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

While facilities like theresearch labs, library, medical facility, gym, canteen and hostel,contribute to distinguishing Hansraj College as a primary institution, they also generate waste which needs thoughtful disposal. Waste constitutes food left-overs, old books, paper, cardboard, plastics, cans, glass, clothes, housewares, electronics, chemicals, maintenance and construction debris, garden leaves, biologically hazardous materials, etc. Focus on the environment and cleanliness, we take several measures for waste management.

1. Perform waste assessment for composition, volume and sources of waste.
2. Separate colour-coded bins for green and non-biodegradable wastes.
3. Have a compost pit for biodegradable garden waste.
4. A fully automated compost machine will be owned by the college

for conversion of food and gardenwaste to fertilizer. For this a bid of fully automated compost with capacity of 100 kg/day has been published and it is the final stage of procurement.
5. Look for potential options for reduction, reuse, recycling of waste.
6. Encourage recovery and recycling of paper, books etc. amongst students and staff.
7. Collection drives are organized to collect paper waste which is sent to the recycling agency, and get recycled paper in return.
8. Contract with a vendor for disposal and processing of biomedical, chemical and e-waste materials from research laboratories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Hansraj College stands apart for its inclusiveness, the ability to take people from diverse sections together and make them feel important contributors to the world they live in. Various gender forums headed by the Women Development Cell and Gender Equity Cell ensure that our women students see themselves as empowered stakeholders in every aspect of social living and our young men realise the importance of men and women working together. Our notion of gender equality includes a tremendous sensitivity to the LGBTQ communities ensured with repeated workshops with teachers and activists. 'Disability' has always been seen as a special ability in this college and various societies and initiatives work with the blind and the physically challenged. The college has possibly the oldest North East Cell, instituted much before it became a statutory requirement. The endeavour is to make our students understand and promote pluralistic, multicultural aspects of their country. The approach is augmented by unparalleled Outreach programmes, serving the underprivileged to ensure that they create a better nation than the one they inherited.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Hansraj College invests substantially to inculcate a sense of nation building amongst its students. It actively engages them through activities like webinar about casting votes for a thriving democracy and events for brainstorming ideas on how India can make more rapid strides towards self-reliance, equitable-prosperity and becoming a global powerhouse. The emphasis is on how everyone can and must contribute to national progress. Maladies such as corruption and women oppression are aptly sensitized through the media of dramatics and debates. A project to educate the farmers about environmental hazards of stubble burning, and alternative mechanisms for disposing it while also deriving financial benefits, has been underway. There are ongoing initiatives for democratizing wealth-creation in the marginalized sections of the society, like the underprivileged children and the disabled, through imparting digital literacy and providing mentorship and avenues for employment. Assistance in de-addiction and mental health workshops for the drug-addicts is provided through partnerships with several NGOs. Since the national progress can't be accelerated enough till the women population is enabled to contribute equally, there are multiple forums and seminars for discussing the issues of women safety, gender biases, equal opportunities, and ways to make tangible societal changes towards harnessing women power.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hansrajcollege.ac.in/uploads/Events%20in%20Hansraj%20College%20(session%202020 20-21)%20(2).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hansraj College supports several events to make students aware of the supreme sacrifices of our martyrs and the freedom and pride that they fought for, through movie screenings, quizzes and celebration of national days. Hosting the tallest flagpole in the Delhi University, the college organizes grand Republic and Independence Day events and makes them further meaningful by combining with social work drives. It celebrates National Sports Day to commemorate the birth anniversary of the Hockey legend Dhyan Chand, besides the NSS Day. Doctor's Day is observed in honour of our medical practitioners. The Parents' Day celebrations to express gratitude to the parents are often extended through interaction with senior citizens at an old-age home in Delhi. World Day against Trafficking of persons is marked by urging participants to sign an online petition. Besides, several drives are conducted throughout the year by the students. Some notable ones are Let's Exercise, Replenish and Revive drive, Plantation drive, Food, Clothes, Shawl and Blanket Donation drives. National Nutrition month was celebrated for promoting healthy lifestyle amongst citizens. A visit to an orphanage was conducted to interact with the children, inspire them and distribute chocolates and stationery. A "Tika Utsav '' was organized to vaccinate people and clearing anxieties against COVID vaccines. Finally, Self-Defence Workshop and Sanitary Napkin Donation events were conducted on the International Women's Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Developing Social Entrepreneurship

1. Objectives of the Practice

A team of student volunteers and faculty have been operationalizing a hugely successful program, which involves creating a more sustainable and equitable world through the positive power of social entrepreneurship. A variety of initiatives have been conceptualised and activities undertaken on issues like education, environment, water, and the like while taking care of students' holistic growth. It involves empowering various marginalized communities and focusing on the promotion of women in businesses. An important outcome is an all-around development of volunteering students, who get to interact with major stakeholders and work cohesively in a pragmatic setup.

2. The Context

The intent is to engage the students in solving the socio-economic problems of the marginalized, where they develop insights into the challenges at the grassroots level and develop their thinking, collaboration, and leadership abilities to make a lasting impact on society. Primary focus remains on starting sustainable entrepreneurial ventures. The progress review mechanisms are put in place as an active feedback system for course-corrections and driving the results. The college participates in steering the projects and their progress.

3. The Practice

Hansraj's initiative of promoting a sustainable and inclusive world for all is one of its kind and serves multiple purposes. Apart from its aim of assisting and enabling the underprivileged groups, it

provides a platform for the students to be change-makers in their graduation years. This program extends the education system and skilling through on-the-ground experiential learning. It engages the students in different spheres, including non-profit community development, business, and entrepreneurship.

A brief description of the key projects under the program follows.

Vriddhi aims to curb stubble burning, a practice that causes large-scale air pollution, by exploiting various economic alternatives. It provides an opportunity for students to know more about the agricultural space, work with farmers and women entrepreneurs, as well as interact with government bodies working actively on this issue. Vriddhi has been able to touch the lives of countless farmers, marginalized women, and slum families by aiding financial and social progress.

Ahsaas works to help the differently-abled community, deprived of job opportunities, while also catering to the massive need for digital education of underprivileged students. The students realise the grave problems of the not much talked about issue and come up with solutions, including development and enhancement of the computer curriculums to align with the needs of the available work opportunities. Ahsaas has helped a number of differently-abled individuals to prepare for, and then get employment.

Project Armaan is a relatively newer venture, which attempts to break the stigma of drug abuse, and attempts to financially and socially uplift the community and further the cause of de-addiction and rehabilitation. Here too, the students spread awareness on the issue, and engage in entrepreneurial action while working with international agencies, ensuring growth. Armaan has been able to assist many recovering addicts in moving toward a meaningful and independent life.

Therefore, the program provides opportunities to students to experience the real problems of the needy communities, and serve them, while enhancing the students' perspective, problem-solving and organizational capabilities.

4. Outcomes

These programs strive to contribute to nation building by enabling the marginalized communities to work for their and country's development. Each one of these programs has been able to positively touch the lives and livelihoods of scores of families. At the same

time, participation in these programs has benefitted the volunteering students as much as the multitudes that they have served. It teaches them the importance of conducting deep research in the respective problem statement, applying critical analysis of alternatives strategies to solve the problem, experimenting with the solutions in the real world, and continuously refining the approach to achieve success. In the process, they also experience the role of objective decision making, collaboration, competition, leadership, operational aspects and logistical and financial considerations. The best way to describe this experience is entrepreneurship!

5. Evidence of Success

All three initiatives of Enactus Hansraj have been able to generate considerable social, economic and environmental impact in their respective domains. A team of 18 students working on Project Vriddhi have helped 200+ farmers, 50+ marginalized women and 100+ slum families. Farmers were able to enhance their income by about 30% and the marginalized women under Shilpkari have been able to earn ? 12,500 per month with a few hours of additional work. Project Ahsaas, managed by a team of 16 students, has been able to uplift 120+ differently-abled individuals providing them social and work inclusion in the society as well as increasing their incomes through the sale of their products. Ahsaas has been able to generate around ?24000 through marketing products on various forums. A team of 16 students managing Project Armaan has by provided financial aid for self-dependence to 60+ recovering or recovered drug addicts.

The students of Hansraj College participated in the Enactus National Symposium in July 2020, and emerged as the National Champions, amongst 80+ participating teams. The team then represented India at the Enactus World Cup organized by KPMG and Unilever. Team India was one of the Top 4 Teams at the World Cup.

The efforts of our students have been recognized through mentions in over 17 national and regional newspapers like the Indian Express and media mentions, with a combined reach of 15.9 million impressions.

Establishing and upholding such ventures has seeded entrepreneurial leadership and social innovation into the volunteering students, who can successfully apply these learnings to their domains in practical life. While working on these ventures, students have been able to grasp many technical and soft skills which have helped them to ideate, create and analyse opportunities in their respective fields. The experience of participating in all the international level events, not only enhances the students' competence, but also helps

them recognize the value of achieving a mutual goal, of making the world a better place to live in.

6. Problems Encountered and Resources Required

The outreach programs often have monetary requirements. At times, some permissions are needed from concerned government authorities, as was for penetration in far-off communities and stimulation of change in the fields of education and environment. College administration has always supported the students in the process and addressed any temporary hindrances.

The most valuable resource is the commitment from student members in terms of time and effort. No matter what difficulties arise, the college team has always come together to tide over any challenges.

Best Practice II: Mentorship

1.Objectives

Hansraj College has a uniquely successful Mentorship program, which it instituted in 2016. It is aimed at supporting the incoming adolescents in acclimatizing with the college, fellow students, coursework, and helping them navigate any other issues they may be facing. This program is particularly useful for the outstation students, who often experience significant changes in their environment and expectations from them.

2.Context

Today, more than two thirds of Hansraj's students are from outside Delhi. Often living in hostels and paying guest accommodation away from the known comforts of their homes, they are suddenly ushered into an unfamiliar territory on many fronts. Besides dealing with a tough academic regime in an unknown city, they are all-responsible for the daily chores of washing, cleaning, food, transportation, and so on. These students need active help, especially in their early days of settling down, to tide over the challenges of their new existence.

Besides, several students struggle with the coursework, and can benefit by additional guidance.

Our mentorship program fulfils that.

3.Practice

The college begins its academic year with mentorship days. On the assigned day, every new student is allocated a teacher mentor, which remains steady for that year. Each teacher has approximately twenty mentees. On the mentorship days, the students meet their mentors, and the nuances of the mentorship program are explained. While there is a designated slot for mentorship during the week, mentors are available to the mentees virtually all the time. Under mentorship, we commit to a larger stake in the holistic growth and well-being of the students, counselling them about their academic, emotional, and other needs. As the primary stakeholder, the student is encouraged to share any learning problems being faced in the classes or the tutorial systems. Mentors often act as the sounding board to the students, whereby while sharing their challenges, students are guided to come up with solutions too. These personal interactions and student-feedback also provides valuable inputs while assessing the interest in and utility of the Elective courses.

Starting this year, the teachers have extended the mentorship program beyond the college curriculum to also cover the academic challenges that students face while preparing for entrance examinations. Another progression has been to enroll academically strong and communicative senior students to expand the bandwidth for mentorship and coaching junior students.

4. Outcomes

Mentorship has had a strong role in assisting the acclimatization and development of the student community towards successful careers paths. Resolving conflicts and hindrances through mentors always leads to channelization of student energy into positive avenues of learning and development. One way that the established mentorship program tremendously helped in this pandemic year was by assisting the remote students navigate through the unprecedented learning challenges and maintaining contact with the students and teachers. Also, thanks partly to the Mentorship program, Hansraj College had a good line-up of internships and placements this year, despite all the woes of the pandemic.

5.Evidence of success

Cases of bullying and harassment are often first brought to the attention to the mentor. These are not confined to reports within the college but also outside. There have been cases of students calling up their mentors at quite late hours to share their issues. At times, those stresses may even be due to communication gaps with their parents. On several occasions, mentors have engaged in

counselling both the students and their parents to alleviate the problems ailing the student. In the COVID pandemic years, the established mentorship program helped immensely in guiding the mentees through the various challenges of remote learning.

This program has played a vital role in making HRC students among the best adjusted in the University.

6. Problems encountered and resources required

This program hinges on the commitment of teachers to go out of their way to allay the teething problems for the incoming students. Their endeavour is to help the students gain confidence in navigating through their new environment. This is a time-intensive activity and that often acts as a constraint in scaling up the program. To address this challenge, the college is expanding the initiative by inducting senior students who are capable of providing academic mentorship to their juniors.

File Description	Documents
Best practices in the Institutional website	https://www.hansrajcollege.ac.in/iqac/bestpractices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hansraj College, being a coveted institution with a high NAAC rating, attracts the best of the students. For upgrading the skills and honing this top talent, the college has instituted a Student Learning Centre (SLC), under whose aegis, immense energy is invested into enhancing the preparedness and opportunities for employment and entrepreneurship. SLC has conducted several courses on Programming, Machine learning, Mathematical Modelling languages, Cyber-security threats and opportunities, to name a few. Besides these specialized courses, there are introductory programs, as on the fundamentals of Stock and Derivative trading. Communication and Presentation skill workshops have been very useful in enhancing the prospects of a large cross-section. Invited talks by the industry professionals provide a preview of the requirements and possibilities in the various career options. Going beyond just employability, these talks

also cover the Start-up opportunities, incubation process, marketing strategies, competitive challenges and funding, amongst the several dimensions of entrepreneurship. To conclude, we at Hansraj College believe that imparted knowledge isn't entirely useful unless it contributes to the advancement of the students and the society at large and we are focused on developing strong, creative and environmentally aware individuals, who can be fitting custodians of our society's future.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Hansraj College adheres to a harmonized and well-planned pedagogic approach. Planning for each semester starts in the previous semester itself. The college academic calendar and teacher and student timetables are in place much before the beginning of each semester. The college invites options from students well before the semester begins so that the college departments are well prepared to cater to the student's preferences wherever electives have to be offered. Workload calculation is made and faculty is hired if need be. As an attempt to increase the efficiency of curriculum delivery, the faculty is required to prepare modular teaching plans before the beginning of the semester and share the same with the IQAC. Regular Faculty Development Programmes are organized so teachers can update their knowledge. Teachers are also members of various bodies of the University contributing to curriculum reviews, assessment and evaluation. Periodic review of curriculum delivery is carried out during department meetings and any mid-course correction done if necessary. The college administration supports the departments in this process in every possible way by providing requisite infrastructure. At the end of each semester, teachers submit internal assessment marks, which are moderated by the Moderation Committee.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.hansrajcollege.ac.in/time-table

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college of Delhi University, we are bound by the procedures prescribed by the University with respect to the academic calendar and internal assessment of students. The internal assessment grades so arrived at are combined with the

semester end examination grades to compute the consolidated semester grades. However, it is our constant endeavour to promote among teachers a culture that encourages continuous evaluation in some form or the other. Such interventions are likely to catalyse constant and consistent efforts on the part of students and at the same time enhance the productivity of their efforts by providing ample space for corrective action. A system of continuous internal evaluation serves like an alarm or sounding system that alerts the student where there is scope for corrective action. This continuous evaluation may take the form of class tests, quizzes and participation in class discussions that result in a consolidation of the underlying assets learnt in class. The mentorship program run by the college also compliments this process. Each student is assigned a teacher as a mentor and mentees are encouraged to discuss their progress with them on a weekly basis so that corrective action is taken when necessary.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.hansrajcollege.ac.in/iqac/academic_calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1308

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Hansraj College actively promotes these values. This has been formally woven into our curriculum through the setting up of societies besides the courses offered. The Women Development Cell is committed to fighting social evils like patriarchy, sexism, homophobia, and other inequalities. Enactus is a not-for-profit organization that aims to tackle global social and environmental issues through sustainable business models. Advaita is a spiritual society; the Enabling Unit and Equal Opportunity Cell, is a platform for the differently abled students; the Green Warriors Club, is an environmental society and the Society of General Awareness aims to impart awareness to the student community on various subjects like environmental concerns, scientific advancement, social issues and the like. Our society, SPIC MACAY, promotes Indian Classical Music and culture amongst youth; TEDx provokes conversations on diverse issues and the NSS Unit stands for social service. In addition to the above, the Rotaract Club also works towards social welfare. Its members share a common vision of achieving the sustainable development goals through communal harmony. The Connecting Dreams Foundation provides technological solutions to connect communities in rural India and the North East Cell represents the voices from North-East India.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

176

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1058

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.hansrajcollege.ac.in/iqac/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.hansrajcollege.ac.in/iqac/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2557

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1214

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of students is a prerequisite and hence an integral part of an effectiveteaching-

learning process. This assessment is a continuous process accomplished by both formal and informal means. Formally, regular assignments and tutorials are used as inputs to assess the learning gaps which are then addressed during lectures and future tutorials. An informal assessment of the learning gaps is done via the mentoring ecosystem established in our college. Mentors have been able to get feedback about the extent of gaps which are then conveyed to the concerned teachers who then take corrective action. Instances have come to light where learning in a particular subject was suffering because of the gaps from a previous foundational paper, identified during a mentorship session. This was conveyed to the concerned teacher who then scheduled some extra classes to bridge the gap.

Since the learning accomplished is not homogenous, it becomes imperative to identify the slow learners and devise strategies differentially for them relative to the advanced learners. To assess the same, separate strategies have been adopted for slow and advanced learners which are stated below in an additional link.

File Description	Documents
Paste link for additional information	https://www.hansrajcollege.ac.in/academics/addoncourses, https://www.hansrajcollege.ac.in/studentactivity/societies. https://www.hansrajcollege.ac.in/studentactivity/studentlearningcentre
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5427	220

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There can be no doubt that classroom teaching needs to incorporate elements that make it significantly more than the mere teaching of the prescribed texts. The objective of the teaching-learning process is to equip the students with skills that make them good lifelong learners. One of the ways that this might be accomplished is by teaching them problem-solving strategies which will allow them to think creatively and critically. Since problem-solving is not a skill that can be taught in the abstract and independent of context, teachers use discipline and course-specific examples and applications to real-life phenomena to generate such capacities. Participative learning through educational trips and presentation-oriented assessment is implemented wherever feasible. Other discipline-specific approaches take the form of extension lectures that expose students to the frontiers of the subject and give them glimpses of what further studies in the discipline involved. Invited talks by luminaries in the specific academic discipline add depth and many new dimensions to the accumulated learning of the students. Every department has a departmental society that engages in activities that add the fun factor to learning via standalone competitions and departmental fest. Add-on courses are regularly organized for students to empower them with the knowledge that allows them to take forward their learning experience at their own pace. All of the above and more are incorporated at every level, be it the teacher, department, or the college to ensure that the students get a wholesome and enriching educational experience.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.hansrajcollege.ac.in/studentactivity/societyreport

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT-enabled tools for the purposes of delivering an enhanced educational experience is no longer a matter of choice. The ongoing pandemic has necessitated the adoption of new teaching pedagogies, assessment schemes, and completely different work environments. These are just a few of the long list of adjustments that teachers have had to make. However, on the positive side, most of these adjustments have contributed to the

building of capabilities and skills that potentially contribute towards greater productivity of the teaching process

Please refer to the additional information for detailed information provided on ICT enabled tools for effective Teaching-Learning process

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

220

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

220

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

150

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2847

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being a constituent college of Delhi University, we are bound by the procedures prescribed by the University with respect to the internal assessment of students. The internal assessment grades so arrived at are combined with the semester-end examination grades to compute the consolidated semester grades. However, it is our constant endeavor to promote among teachers a culture that encourages continuous evaluation in some form or the other. The consequences of such a strategy are positive and to say the least two-fold. On the one hand, such interventions are likely to catalyze constant and consistent efforts on the part of students

and at the same time enhance the productivity of their efforts by providing ample space for corrective action.

Given the working of the semester system, where each teaching day forms a substantial proportion of the total teaching per semester, a slight slip on the part of a student can derail his/her preparations and suck him into a downward spiral with very undeserved consequences. A system of continuous internal evaluation serves like an alarm or sounding system that alerts the student while there is scope for corrective action. This continuous evaluation may take the form of class tests, quizzes, and participation in class discussions that result in a consolidation of the underlying concepts learned in class. The mentorship program run by the college also compliments this process as mentees are encouraged to discuss progress with their mentors who with their experience are in a good position to suggest corrective action while there is time. To the extent possible, the mentorship program is scheduled in accordance with this objective.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.hansrajcollege.ac.in/hCPanel/uploads/focus/SK35_FINAL-merged.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Hansraj College is a constituent college of the University of Delhi and hence conforms to the prescribed system of evaluation- i.e. 75% weightage to the final examination and 25% to internal assessment.

Internal assessment is shared with students by the concerned teacher as soon as it has been finalized. Any related discrepancies and grievances are brought to the notice of the teachers and are addressed by them. The system of continuous evaluation ensures that teachers and students are in constant touch with each other which reduces the probability of any delays in redressal if needed. Multiple opportunities are provided to the students to better their performance. Departments are instructed to contact students who have not appeared for internal assessment for whatsoever reason through the mail and/or other modes including taking assistance from the mentors of the

concerned students.

Moderation of the assessment is done at two levels. There is a department moderation committee comprising of the current Teacher in charge, previous Teacher in charge, and senior-most department member. Once moderation has been done at the level of the department, it is placed in the purview of the college Moderation committee consisting of senior college faculty.

Once ample opportunity has been provided to the students to notify any discrepancies, the assessment is sent to the university. If in spite of the rigor of the above mechanism an error is reported by a student or faculty it is conveyed to the university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.hansrajcollege.ac.in/hCPanel/uploads/focus/IA_Final.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The program-specific outcomes provide the general structure for designing the extra and co-curricular activities for the students of a particular discipline while the course outlines are more specific to the courses offered by the discipline. As we are a constituent college of the University of Delhi, the course outcomes are prescribed by the University of Delhi and are uploaded on the university website. However, we display the same on our college website for the ready reference of our students. Additionally, each department holds an orientation at the beginning of the academic year and each semester, where the program and course outcomes are introduced in detail. During the course of the academic session, teachers inform students of any revisions in the course outcomes which they become aware of by virtue of being attendees at the course revision meetings held at their respective departments. Constant efforts are made by the faculty to encourage and initiate activities that contribute to the achievement of the program and program-specific outcomes. These are manifested in the programs of the departmental societies, alumni connects, extension lectures add-on courses

etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hansrajcollege.ac.in/iqac/pos
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program and course outcomes are evaluated through both formal and informal means.

The most direct measurement is provided by the examination system. In this area, we are bound by the requirements of the University of Delhi which is to give 75% weightage to the end semester examination conducted by the university and 25% to the internal assessment done by the course instructor.

The system of internal assessment provides us with some flexibility with respect to the exact manner of evaluation with respect to the number and method of assessment employed. IA is continuous so that students get to know if they are lagging in a particular area and then are given an opportunity to make up for it. Hence, frequent assignments using MCQs, long answers, quizzes, etc. are used to measure course outcomes effectively.

Another feature that works towards the effective attainment of outcomes is to collect student satisfaction feedback so that gaps may be addressed to the extent and as soon as possible.

We measure the success of our efforts by keeping track of our graduating students. The placement and internship cells work towards the employment of our students and we assess ourselves by looking at the percentage of students placed in jobs and those pursuing internships. Many of our students benefit from the activities of the entrepreneurial cell and emerge as self-employed individuals with impressive start-ups. We are in the process of setting up an incubation cell that will contribute immensely to the attainment of these outcomes.

Each year numerous students leave college for higher studies both abroad and within the country. For this, they take letters of

recommendations from their teachers and this allows us to keep
track of the success of our goals in this area.

Among the many societies that we have, there are some that
prepare our students for careers in the civil services MBA, other
government exams, for corporate, etc., and each year we proudly
celebrate the success of many of our students.

Our alumni association ensures that we continue to stay in touch
with our students who often return to deliver talks, share their
knowledge and life experiences with the currently enrolled
students and this is definitely a measure of the attainment of
the goals that we strive to achieve each day, year after year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.hansrajcollege.ac.in/about/annualreport

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1712

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.hansrajcollege.ac.in/about/annualreport

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.hansrajcollege.ac.in/iqac/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

68.73

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.serb.gov.in/home.php, https://www.drdo.gov.in/, https://dst.gov.in/, https://furhhdl.org/, https://erasmus-plus.ec.europa.eu/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Hansraj College is a proud member of Ministry of Human Resource Development (MHRD)'s Innovation Cell (MIC) from 2018 onwards and has established an Institutional Innovation Cell (IIC) in its campus. A team of college teachers, students and external members is actively working to encourage, inspire and nurture young students and teachers for innovations, technology development and entrepreneurship by supporting them to work with new ideas and transform them into prototypes.

Five startups – FOMO Brews, Kavach, Satyaareet Welfare Foundation Private Limited, Serve-IT, Dragon Media Labs have been initiated by the Entrepreneurial Cell of the college. Project Vriddhi and Ahsas, initiatives by Enactus Hansraj, have been widely appreciated. Various interactive sessions, seminars and invited talks from the established entrepreneurs in India have been organised by IIC and other societies also, to create an innovation promotion atmosphere in the campus to help young minds understand the nuances of cutting-edge research and technology and plan future careers in innovation and research. An active team of students and teachers have initiated setting up of an incubation center to facilitate and promote start-ups/entrepreneurship ideas aimed at development of indigenous innovative technologies. These efforts are also aimed at supporting 'Make in India' program of Government of India.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.hansrajcollege.ac.in/researchinnovation/startups

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

61

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

14

File Description	Documents
URL to the research page on HEI website	https://www.hansrajcollege.ac.in/researchinnovation/researchguidance
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year

106

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

76

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities aim to educate and guide the students, extend their competencies beyond campus and encourage them to become responsible citizens. There are diverse societies in Hansraj college that work hard to organize and conduct extension activities. For promoting participation in these activities, notices, invitations, posters are circulated through social media.

The societies have also won many awards and recognition for their contribution. Like Project Vriddhi, managed by Enactus, Hansraj, which aims for the upliftment of under privileged section, has received recognition and Letter of Appreciation from many governmental agencies. Project Ahsaas received Switch Delhi Pledge award by Government of India. NSS also won two prestigious awards for its good work. Project Parivartan, an initiative by social wing of Finance and investment Cell has also received

Letter of recommendation from various government sectors. Details of various awards won in extension activities are presented in Section 3.4.2. These activities not only help students to be responsible citizens but also embark positive influence by developing confidence and leadership qualities in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

22

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

76

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5240

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

47

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

43

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Impressive infrastructure and physical facilities for teaching learning include classrooms, laboratories, computing equipment, canteen, medical room etc. with Wi-Fi enabled campus. All the classrooms have LCD projectors. The college has classrooms for regular teaching and the seminar rooms for organizing lectures/seminars/conferences/workshops/FDPs/online examination/Placements and Internship tests etc. College has an ultra-modern air-conditioned auditorium fitted with latest sound and light systems. The college has a well-equipped and well stocked centrally airconditioned library which is RFID enabled with KOHA software for use by students and teachers. There are separate study rooms for the faculty and the students including differently abled. There are two common staff rooms provided with locker facilities for arts and commerce teachers besides individual departmental faculty rooms. An Enabling Unit Room with audio aids, computer facility etc. is available in the college. Ramps and a foot over bridge (connecting two different blocks of the college), tactile path and three lifts have been constructed various places of the college for the convenience differently abled students. The College has a hostel accommodating about 200 undergraduate boys. College has its own Bus. The calm, serene

atmosphere of a beautiful campus surrounded by lush green lawns and a magnificent heritage building touches the soul.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_campus

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is known also for its focus on co-curricular activities as an integral part of the teaching methodology.

A list of sports facilities along with the area are as follows

Sports and extracurricular facility

Area in square foot (sf)

Yoga Room for recreation

504

fitness center

979

Indoor Wooden Badminton Hall

2280

One concrete Basketball Court with uprights / Fiber Boards

6527

Play Field with Centre Cricket Pitch and Football uprights. This also has Archery Training Area

151800

Indoor Shooting Range

1236

Volleyball Court with Uprights, Sports Room

2275

Sports Store Room

441

College also provides adequate infrastructure to the students for cultural activities given as under

An auditorium (capacity 600)

4568

An amphitheatre

4606

Three media centres

414

Girls common room

760

Standing by the doctrine of Mahatma Hansraj and DAV philosophy, the college has an established, Vishveshvaranand Vedic Research Institute (VVRI) centre which houses around five thousand books related to Vedas and Upanishads. To inculcate Vedic culture, a monthly havan is organized in the VVRI. Besides these various society rooms, enabling unit rooms for differently abled students (with wheelchair facility), a medical room (with an appointed nurse) with all the necessary first aid and a mobile stretcher.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_campus

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

68

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

233.11

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

HANSRAJ COLLEGE LIBRARY

1. The Hans Raj college has one of the well established, automated, air-conditioned and largest library in terms of space and collection among north campus colleges of University of Delhi. The library located at the center of the campus, using RFID (Radio Frequency Identification) technology with Integrated Multiuser Library Management Software i.e. KOHA (Fully Automated, version 19.05.06.000, year 2016) have facility of Wi-Fi connectivity and under surveillance of CCTV Cameras.

2. The college library adopted the RFID technology in year 2016 for the purpose of Library housekeeping operation, efficient security system, well tracking of materials throughout the library, faster circulation of books, inventorying, material handling and automated book drop, self-kiosk being used and in practice.

3. RFID technology consist of KIOSK, staff work station, RFID reader, security gate, Book drop box, RFID tags, RFID enabled member ID card etc. and also alerts users through e-mail and SMS.

4. The college library has more than 1,37,883 books, around 9,137 book bank collection, 23 newspapers and 44 journals and magazines. It also occupied reference materials and Student Aided Fund' collection. The library has excellent collection of text, general and reference books to support academic requirements of students & faculty members.

5. The collection covers broadly science discipline i.e. Botany, Zoology, physics, chemistry, electronics, anthropology, life science etc. It also covers the arts and commerce discipline.

6. Apart from in house collection, the library has full access to the thousands of journals online through DULS and N-LIST database.

7. N-LIST: It is a comprehensive database where users of Hansraj College can access more than 6000+ e-journals, 199500 e-books through National Digital Library. It covers all the disciplines i.e., Pure science, Social Sciences and Humanities Including languages and linguistic.

8. The library is spacious and consists of Ground Floor and First Floor.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.hansrajcollege.ac.in/facilities/facilities_library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.88

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus is Wi-Fi enabled with access to all the resources that the University provides centrally. We have server 2008r2 connected with nine switches containing 45 wireless access points in all departments. Local area network is also provided in all departments along with wi-fi facility 100 mbps speed. Computers with internet connection are available both for students and teachers in the library, staff room and computer labs. The college library and the computer laboratories have access to advance web activity with its subscription to E-resources through DU Network that links students and faculty researchers to the data bases needed for research. The College has four well-equipped and well-managed Computer Laboratories. Sufficient state-of-the-art machines from IBM, HCL & HP and LCD Projectors and an interactive board are available along with all necessary peripherals. The machines and programmes are continuously upgraded to ensure the market relevance of acquired skills. The system administrator updates the WiFi on a regular basis. IT infrastructure including WiFi are maintained through an annual maintenance contract.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_computerfacility

4.3.2 - Number of Computers

1582

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are various committees formed in the staff council every year i.e. library committee, canteen committee, building committee, garden committee etc. These committee members along with a fleet of nonteaching staff ensure proper maintenance and utilization and augmentation of physical, academic and support facilities in the college. The overall college campus is maintained by a consultant engineer, junior engineer and care

taker. A team housekeeping staff and gardeners assist in college maintenance. Library staff maintains the library. Books etc. are purchased in consultation with staff members, under the supervision of the library advisory committee. Each laboratory has lab assistants and attendants for the maintenance of laboratory equipment and stock keeping of chemicals and materials on regular basis. The college has 4 coaches in basketball, archery, shooting and yoga apart from 5 non-teaching staff who serve as ground man. The hostel staff manages the functioning of the hostel. A simplified and transparent procedure is followed in the utilizing the available facilities in the college. Students write an application for utilizing a facility which is forwarded by the respective convener and is then approved by the principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hansrajcollege.ac.in/facilities/facilities_policiesprocedures

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

274

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1770

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.hansrajcollege.ac.in/studentactivity/capacitybuilding
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1300

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

334

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

646

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

321

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

225

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Hansraj Students Council comprises of President, Vice president, General Secretary, Joint Secretary, along with student volunteers. . A series of ventures were taken forward by Hansraj College Students Council during the session 2020-2021 including organizing webinars on mental and physical health issues of students during Covid-19 pandemic. Simultaneously vaccination drive programmes were also initiated for all the members of Hansraj college under the supervision of Prof. Rama, Principal, Hansraj College along with Dr. Arvind (students advisor) and student council members. In addition to the student's council, the college students also have representatives in the college committees approved by staff council of the college. Students are members of the Internal Complaints Committee, Women Development Cell, Enactus, Haritima (Environmental Society), NSS (national service scheme), NCC and Equal Opportunity Cell, ECA committee (music and dance, debating, dramatics) Spic Macay Committee. A sports council comprised of student's representatives is formed that holds regular competitions involving various sports activities to engage all students of the college. Societies like Placement cell and internship cell have helped channelizing the student's carriers and they are the core members of the societies in the college. There are over 60 societies wherein students participate and work under different aspects.

File Description	Documents
Paste link for additional information	https://www.hansrajcollege.ac.in/studentactivity/societyreport
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

370

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Hansarians have always shown exemplary contribution and dedication towards their alma mater, and this academic year we have been moving ahead shoulder to shoulder to help each other sail through the tough COVID-19 pandemic. During the year 2020-2021, the Hansraj College Alumni Association (HRCAA) initiated a webinar series, Alumni Talk. Mr. Rajiv Chawla, a Hansraj alumnus, delivered a motivational webinar on July 19, 2020 on the topic, "Challenges, Opportunities, and the Way Forward for Entrepreneurs and Start-ups in the Present Times". A webinar was also organised with Ms. Richa Pandey Mishra on the theme of "Women Entrepreneurship" on August 23, 2020. The college bus was procured with efforts of Hansraj alumni association in November 2020. In order to appreciate the fighting spirit of

visually challenged students, the alumni association also presents cash awards for students of the college.

File Description	Documents
Paste link for additional information	https://www.hrcaa.in/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Hansraj College is a proud member of the DAV ("Dayanand Anglo Vedic") family of institutions. The vision of Hansraj College aligns well with the ideas of the Vedic spiritual upadeshta Swami Dayanand Saraswati and with the aim of India's New National Education Policy which was approved by the Union Cabinet of India on 29 July 2020 and which seeks to provide equal access to "quality education" for all learners regardless of social or economic background.

To accomplish the mission in line with Hansraj College's vision, the objectives laid down are as follows:

1. **To provide holistic education by drawing upon the best from the western knowledge while remaining firmly anchored to the Indian culture.**
2. **To act as a catalyst for change by disseminating education, and by dismantling the cobwebs of ignorance and illiteracy**
3. **To develop individuals who are morally upright, intellectually well-informed, socially conscious, emotionally intelligent and resilient.**
4. **To stimulate a scientific temper by raising awareness against superstitions and out-dated customs.**
5. **To inculcate an interest in social welfare and to nurture**

creative and resourceful minds who think for the nation and the weaker sections of society, and are imbued with humanistic passions and values.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are reflected in every task that is assigned to various sections of the college. Various taskssuch as admission, examination is divided between different department and committees. The responsibilities are even rotated amongst different departments to ensure exposure to them in each area such as admissions, examination etc.

During COVID19 pandemic, different constituents of the college have come together and collaborated in many fruitful ways. When the lockdown was lifted in the month of January2021, anew committee called the COVID task force was constituted to formulate college-levelguidelines in keeping with the UGC directives and the guidelines from the University in order to begin the phased reopening of the college for students with all due precautionary measures.

The National Education Policy (NEP) 2020 outlines the vision of India's new education system. Since academia is a core pillar to facilitate this transformational journey, it is imperative to have academicians come to a common understanding of the policy intent, discuss its details and brainstorm inventive and creative means to make rapid progress in the matter. NEP task force was also constituted to understand the policy from different perspectives and to ensure its smooth implementation in future.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college continues to grow as an institution in spite of the unprecedented challenges caused by the Covid 19 pandemic. Not only did it pursue the plan to enhance research culture on academic front but also acted as a responsible organization sensitive to extend assistance and succor to its teaching and non-teaching staff members, students as well as the wider social community.

Following two strategic plans were successfully put into practice:

1. **To nurture research culture in the college, the Hansraj College successfully launched its own multidisciplinary quarterly bilingual, peer-reviewed, research journal "Hans ShodhSudha" in July 2020. The journal has recently acquired its ISSN number.**
2. **To mitigate the hardship caused by the pandemic, Hansraj College undertook a host of initiatives of social welfare. The college ran a free vaccination drive for people above 18 years of age. The fitness centre of the college was converted into a vaccination centre. Vaccination coverage offered within the college premises ensured that both the first and the second dose were made available at the same center alongside the facility of medical examination of the recipient of the vaccine. This initiative widened the vaccine-coverage in the vicinity of the college.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.hansshodhsudha.com/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram is a representation of the administrative structure of the college which provides an overview of the decentralized functioning of the college administration. Hansraj College is a proud member of the DAV family of institutions. The DAV governing body which consists of a Chairperson and members of the governing body in conjunction with the University of Delhi, formulate the academic, administrative and financial policies that are disseminated within the larger community of the college under of supervision of the college principal. The work responsibilities are divided between the bursar, the IQAC director, the Vice-Principal and the Public Information Officer and further distributed to various sections including the administration, the various departments, the college hostel, the library and the finance department. The academic work is allocated to the faculty members and the responsibilities regarding the upkeep of the college infrastructure and other logistical requirements is allocated to the non-teaching staff.

The Staff Council ensures coordination among various departments and the head of the institution. Various committees such as the Admission Committee, Timetable Committee, Enabling Unit (EU), Workload Committee, Library Committee, Hostel Committee, Canteen Committee etc. and various other formal societies work in tandem for a smooth functioning of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.hansrajcollege.ac.in/uploads/administration/Hnasraj%20College%20Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides various welfare measures for teaching and non-teaching staff to keep them satisfied, engaged, secure and healthy.

Some of the existing welfare measures in line with university guidelines are

1. **Medical reimbursement**
2. **Medical Leave and casual leave**
3. **Maternity leaves to eligible staff members**
4. **Facility for earned leave**

Welfare measures specific to Hansraj College

1. **Child education allowance**
2. **Gym and fitness facility**
3. **Fee concession for their ward**
4. **Yoga facility in the first week of every month (spiritual gathering where every staff member gets honoured in the month of their birthday)**
5. **Reimbursement of claim for attending conference/FDP/Workshop/professional training programme**
6. **Internet and free Wi-Fi facilities in campus**
7. **Ward quota admission for staff**
8. **Faculty development programs (FDP) for faculty members on regular basis by Mahatma Hansraj Faculty development Centre**
9. **Skill development courses for non- teaching staff to enhance their skills in work environment**
10. **During Pandemic, the college administration came forward with the immediate helping hand and has provided an**

immediate financial assistance (for medical help) to all staff members (permanent/temporary/Adhocs/Contractual) who got hospitalized due to COVID-19. In-fact College initiated vaccination drive for its staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

28

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

155

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The progress and achievements of the stakeholders play an important role in overall development of the institute.

In line with this, the institute is following the teaching

appraisal scheme suggested by the Career Advancement Scheme (CAS) provided under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018.

To regularly assess the potentialities and to improve the performance, teaching staff have to submit the Annual Performance Appraisal Report (APAR) on the annual basis. In the year, Hansraj College administration is committed to complete the two rounds of promotions while maintaining transparency in line with the SOPs issued by the University wherein on the recommendations of the selection committee, the governing body approved the promotion of 44 teachers to Associate level.

Similarly, there is performance-based appraisal system for non-teaching staff suggested by the Recruitment Rules 2020 [Under Ordinance XXII-D] University of Delhi. The assessment is done on several parameters. The cumulative report is prepared by the Head of the department which is then forwarded to the principal. In the year, the college administration has promoted five non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of Financial Management. Institution conducts the Internal and statutory audits annually.

The Internal Audit of the college by DAV makes a thorough audit of the expenditures of the college. The external audit is conducted by CAG every 5 years. The objections raised are settled by the accounts office in consultation with the Finance committee of the college.

The annual statutory audit on the accounts of the college

comprising of salary, fee collection, scholarship, UGC grant, the income of the Self-Financed Courses is conducted by the chartered accountant .

The funds received through various projects/schemes/programmes are channelized constructively and the utilization certificate is submitted to the funding agency with audited statements of accounts. The scholarship accounts are maintained by the college office. The college makes a transparent financial transaction through cheques or NEFT. The PFMS system is followed in dealing the transactions with the government funding agencies.

However, during the FY 2020-21, due to unprecedented circumstances which have arisen due to COVID-19, the audit has got delayed and is currently under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

54.03927

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Grants

The college receives funds from various sources through an appropriate and feasible system.

1. UGC grant
2. Management Grant
3. Student fees
4. Project funds received from funding agencies such as, UGC, CSIR, DBT, DST, SERB, FDC under PMMMNMTT
5. Alumni, well-wishers and Philanthropists contribution
6. Renting of the College infrastructure for conducting Government Exams and other exams
7. Renting of the College infrastructure for Bank, cultural & educational events conducted by external agencies

Utilization of Fund

Grants received from various sources are used towards infrastructure augmentation and maintenance and development of academic and support facilities. Endowment Fund is used for giving prizes and scholarships (2337 scholarships/fee concession were given in 2020-21). Funds are allocated to each department and society for organizing various academic and cocurricular activities such as conferences, seminars/endowment lectures, workshops, training programmes and orientation programmes.

For smooth running of the institution various committees have been constituted. Each committee studies its own field and forwards the requirements, after analysing, to the Principal.

College Central Purchase Committee arranges the purchase of goods and services in compliance with GFR guidelines.

The laboratories and library are periodically inspected and a record of instruments and books respectively is maintained.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since quality enhancement is a continuous process, the IQAC has become an integral part of Hansraj and is working towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution & also channelizing the efforts towards academic excellence. IQAC at Hansraj is acting as a vehicle for ushering in quality by devising intervention strategies to remove deficiencies and enhance quality.

In the pursuit to fulfil its aim, this year also IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Some of the contributions are

- successfully conducted six add-on certificate courses covering various contemporary skills among students
- launched a multidisciplinary quarterly research journal "HansShodhSudha in July 2020.
- played a significant role in the faculty promotion wherein on the recommendations of the selection committee, the governing body approved the promotion of faculty under Career Advancement Scheme.
- partnered with Vidhya Vistar Scheme of Delhi University and also initiated its own scheme "Gyan Setu" based on the principle of mutual collaboration in terms of teaching, research and sharing knowledge.
- organized several training workshops and FDPs for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures & methodologies.

The IQAC regularly holds meetings to review the academic progress and administrative functioning. It encourages departments to initiate and promote the project based learning and collaborative

learning, to pursue department to organise National/International webinar, conferences, workshop and skill enhancement programme, to start interdisciplinary research projects for the effective learning and academic enrichment.

IQAC has constituted sub-committees such as Academic Audit committee, Mentorship Cell, Student Learning Centre, Feedback analysis team which complements and results in incremental improvement in overall teaching learning process.

The objective of the academic audit is to identify faculty efforts that are required to improve the quality of teaching and learning. The academic audit was executed in the month of December.

The Mentorship program continued to run in the session. Every faculty member continues to mentor and guide a group of 25 students through the session.

Student learning Centre encompass onlineadd-oncourses, remedial and bridge classes, language proficiency classes for students.

The feedback team collects feedback forms from the stakeholders on the regular basis. In-depth analysis of the information followed by improvement steps are taken by IQAC team which in turn passed on to the respective department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.hansrajcollege.ac.in/about/annualreport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Hansraj College is committed to the cause of gender equity. The curricular initiatives undertaken for the purpose include the decision to offer such GE and SEC papers that mainstream ideas of gender studies and equip students from science and commerce streams, in addition to those of humanities courses, to become informed consumers as well as ethical participants in popular cultural discourses. SEC paper Applied Gender Studies: Media Literacies and GE paper titled Contemporary India: Women and Empowerment offered by the Department of English examine the intersections of gender with other categories like caste, race, etc., to understand how different forms of privilege/oppression and resistance/subversion interact in heterogeneous and variable formations. Further, the core paper on Women's Writing offered to students pursuing BA (H) in English, enables them to understand the social construction of woman by patriarchy highlight the structural oppression of women, foregrounds resistance by women; discusses women's writing as an act of resistance and of grasping agency. The academic efforts in the direction of gender parity are supplemented by co-curricular activities of the Women Development Cell and the Gender Equality Cell that regularly hold discussions, talks, seminars, film screenings and capacity-building programmes in the college.

File Description	Documents
Annual gender sensitization action plan	https://www.hansrajcollege.ac.in/uploads/genderequity/Annual%20Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.hansrajcollege.ac.in/uploads/genderequity/Facilities%20provided%20for%20Women%20in%20the%20Campus.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

While facilities like theresearch labs, library, medical facility, gym, canteen and hostel,contribute to distinguishing Hansraj College as a primary institution, they also generate waste which needs thoughtful disposal. Waste constitutes food left-overs, old books, paper, cardboard, plastics, cans, glass, clothes, housewares, electronics, chemicals, maintenance and construction debris, garden leaves, biologically hazardous materials, etc. Focus on the environment and cleanliness, we take several measures for waste management.

1. **Perform waste assessment for composition, volume and sources of waste.**
2. **Separate colour-coded bins for green and non-biodegradable wastes.**
3. **Have a compost pit for biodegradable garden waste.**
4. **A fully automated compost machine will be owned by the**

college for conversion of food and gardenwaste to fertilizer. For this a bid of fully automated compost with capacity of 100 kg/day has been published and it is the final stage of procurement.

5. Look for potential options for reduction, reuse, recycling of waste.
6. Encourage recovery and recycling of paper, books etc. amongst students and staff.
7. Collection drives are organized to collect paper waste which is sent to the recycling agency, and get recycled paper in return.
8. Contract with a vendor for disposal and processing of biomedical, chemical and e-waste materials from research laboratories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Hansraj College stands apart for its inclusiveness, the ability to take people from diverse sections together and make them feel important contributors to the world they live in. Various gender forums headed by the Women Development Cell and Gender Equity Cell ensure that our women students see themselves as empowered stakeholders in every aspect of social living and our young men realise the importance of men and women working together. Our notion of gender equality includes a tremendous sensitivity to the LGBTQ communities ensured with repeated workshops with teachers and activists. 'Disability' has always been seen as a special ability in this college and various societies and initiatives work with the blind and the physically challenged. The college has possibly the oldest North East Cell, instituted much before it became a statutory requirement. The endeavour is to make our students understand and promote pluralistic, multicultural aspects of their country. The approach is augmented by unparalleled Outreach programmes, serving the underprivileged to ensure that they create a better nation than the one they inherited.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Hansraj College invests substantially to inculcate a sense of nation building amongst its students. It actively engages them through activities like webinar about casting votes for a thriving democracy and events for brainstorming ideas on how India can make more rapid strides towards self-reliance, equitable-prosperity and becoming a global powerhouse. The emphasis is on how everyone can and must contribute to national progress. Maladies such as corruption and women oppression are aptly sensitized through the media of dramatics and debates. A project to educate the farmers about environmental hazards of stubble burning, and alternative mechanisms for disposing it while also deriving financial benefits, has been underway. There are ongoing initiatives for democratizing wealth-creation in the marginalized sections of the society, like the underprivileged children and the disabled, through imparting digital literacy and providing mentorship and avenues for employment. Assistance in de-addiction and mental health workshops for the drug-addicts is provided through partnerships with several NGOs. Since the national progress can't be accelerated enough till the women population is enabled to contribute equally, there are multiple forums and seminars for discussing the issues of women safety, gender biases, equal opportunities, and ways to make tangible societal changes towards harnessing women power.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.hansrajcollege.ac.in/uploads/Events%20in%20Hansraj%20College%20(session%202020-21)%20(2).pdf
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness | A. All of the above |

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hansraj College supports several events to make students aware of the supreme sacrifices of our martyrs and the freedom and pride that they fought for, through movie screenings, quizzes and celebration of national days. Hosting the tallest flagpole in the Delhi University, the college organizes grand Republic and Independence Day events and makes them further meaningful by combining with social work drives. It celebrates National Sports Day to commemorate the birth anniversary of the Hockey legend Dhyan Chand, besides the NSS Day. Doctor's Day is observed in honour of our medical practitioners. The Parents' Day celebrations to express gratitude to the parents are often extended through interaction with senior citizens at an old-age home in Delhi. World Day against Trafficking of persons is marked by urging participants to sign an online petition. Besides, several drives are conducted throughout the year by the students. Some notable ones are Let's Exercise, Replenish and Revive drive, Plantation drive, Food, Clothes, Shawl and Blanket Donation drives. National Nutrition month was celebrated for promoting healthy lifestyle amongst citizens. A visit to an orphanage was conducted to interact with the children, inspire them and distribute chocolates and stationery. A "Tika Utsav '' was organized to vaccinate people and clearing anxieties against COVID vaccines. Finally, Self-Defence Workshop and Sanitary Napkin Donation events were conducted on the International Women's Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Developing Social Entrepreneurship

1. Objectives of the Practice

A team of student volunteers and faculty have been operationalizing a hugely successful program, which involves creating a more sustainable and equitable world through the positive power of social entrepreneurship. A variety of initiatives have been conceptualised and activities undertaken on issues like education, environment, water, and the like while taking care of students' holistic growth. It involves empowering various marginalized communities and focusing on the promotion of women in businesses. An important outcome is an all-around development of volunteering students, who get to interact with major stakeholders and work cohesively in a pragmatic setup.

2. The Context

The intent is to engage the students in solving the socio-economic problems of the marginalized, where they develop insights into the challenges at the grassroots level and develop their thinking, collaboration, and leadership abilities to make a lasting impact on society. Primary focus remains on starting sustainable entrepreneurial ventures. The progress review mechanisms are put in place as an active feedback system for course-corrections and driving the results. The college participates in steering the projects and their progress.

3. The Practice

Hansraj's initiative of promoting a sustainable and inclusive

world for all is one of its kind and serves multiple purposes. Apart from its aim of assisting and enabling the underprivileged groups, it provides a platform for the students to be change-makers in their graduation years. This program extends the education system and skilling through on-the-ground experiential learning. It engages the students in different spheres, including non-profit community development, business, and entrepreneurship.

A brief description of the key projects under the program follows.

Vriddhi aims to curb stubble burning, a practice that causes large-scale air pollution, by exploiting various economic alternatives. It provides an opportunity for students to know more about the agricultural space, work with farmers and women entrepreneurs, as well as interact with government bodies working actively on this issue. Vriddhi has been able to touch the lives of countless farmers, marginalized women, and slum families by aiding financial and social progress.

Ahsaas works to help the differently-abled community, deprived of job opportunities, while also catering to the massive need for digital education of underprivileged students. The students realise the grave problems of the not much talked about issue and come up with solutions, including development and enhancement of the computer curriculums to align with the needs of the available work opportunities. Ahsaas has helped a number of differently-abled individuals to prepare for, and then get employment.

Project Armaan is a relatively newer venture, which attempts to break the stigma of drug abuse, and attempts to financially and socially uplift the community and further the cause of de-addiction and rehabilitation. Here too, the students spread awareness on the issue, and engage in entrepreneurial action while working with international agencies, ensuring growth. Armaan has been able to assist many recovering addicts in moving toward a meaningful and independent life.

Therefore, the program provides opportunities to students to experience the real problems of the needy communities, and serve them, while enhancing the students' perspective, problem-solving and organizational capabilities.

4. Outcomes

These programs strive to contribute to nation building by

enabling the marginalized communities to work for their and country's development. Each one of these programs has been able to positively touch the lives and livelihoods of scores of families. At the same time, participation in these programs has benefitted the volunteering students as much as the multitudes that they have served. It teaches them the importance of conducting deep research in the respective problem statement, applying critical analysis of alternatives strategies to solve the problem, experimenting with the solutions in the real world, and continuously refining the approach to achieve success. In the process, they also experience the role of objective decision making, collaboration, competition, leadership, operational aspects and logistical and financial considerations. The best way to describe this experience is entrepreneurship!

5. Evidence of Success

All three initiatives of Enactus Hansraj have been able to generate considerable social, economic and environmental impact in their respective domains. A team of 18 students working on Project Vriddhi have helped 200+ farmers, 50+ marginalized women and 100+ slum families. Farmers were able to enhance their income by about 30% and the marginalized women under Shilpkari have been able to earn ? 12,500 per month with a few hours of additional work. Project Ahsaas, managed by a team of 16 students, has been able to uplift 120+ differently-abled individuals providing them social and work inclusion in the society as well as increasing their incomes through the sale of their products. Ahsaas has been able to generate around ?24000 through marketing products on various forums. A team of 16 students managing Project Armaan has by provided financial aid for self-dependence to 60+ recovering or recovered drug addicts.

The students of Hansraj College participated in the Enactus National Symposium in July 2020, and emerged as the National Champions, amongst 80+ participating teams. The team then represented India at the Enactus World Cup organized by KPMG and Unilever. Team India was one of the Top 4 Teams at the World Cup.

The efforts of our students have been recognized through mentions in over 17 national and regional newspapers like the Indian Express and media mentions, with a combined reach of 15.9 million impressions.

Establishing and upholding such ventures has seeded entrepreneurial leadership and social innovation into the

volunteering students, who can successfully apply these learnings to their domains in practical life. While working on these ventures, students have been able to grasp many technical and soft skills which have helped them to ideate, create and analyse opportunities in their respective fields. The experience of participating in all the international level events, not only enhances the students' competence, but also helps them recognize the value of achieving a mutual goal, of making the world a better place to live in.

6. Problems Encountered and Resources Required

The outreach programs often have monetary requirements. At times, some permissions are needed from concerned government authorities, as was for penetration in far-off communities and stimulation of change in the fields of education and environment. College administration has always supported the students in the process and addressed any temporary hindrances.

The most valuable resource is the commitment from student members in terms of time and effort. No matter what difficulties arise, the college team has always come together to tide over any challenges.

Best Practice II: Mentorship

1.Objectives

Hansraj College has a uniquely successful Mentorship program, which it instituted in 2016. It is aimed at supporting the incoming adolescents in acclimatizing with the college, fellow students, coursework, and helping them navigate any other issues they may be facing. This program is particularly useful for the outstation students, who often experience significant changes in their environment and expectations from them.

2.Context

Today, more than two thirds of Hansraj's students are from outside Delhi. Often living in hostels and paying guest accommodation away from the known comforts of their homes, they are suddenly ushered into an unfamiliar territory on many fronts. Besides dealing with a tough academic regime in an unknown city, they are all-responsible for the daily chores of washing, cleaning, food, transportation, and so on. These students need active help, especially in their early days of settling down, to

tide over the challenges of their new existence.

Besides, several students struggle with the coursework, and can benefit by additional guidance.

Our mentorship program fulfils that.

3.Practice

The college begins its academic year with mentorship days. On the assigned day, every new student is allocated a teacher mentor, which remains steady for that year. Each teacher has approximately twenty mentees. On the mentorship days, the students meet their mentors, and the nuances of the mentorship program are explained. While there is a designated slot for mentorship during the week, mentors are available to the mentees virtually all the time. Under mentorship, we commit to a larger stake in the holistic growth and well-being of the students, counselling them about their academic, emotional, and other needs. As the primary stakeholder, the student is encouraged to share any learning problems being faced in the classes or the tutorial systems. Mentors often act as the sounding board to the students, whereby while sharing their challenges, students are guided to come up with solutions too. These personal interactions and student-feedback also provides valuable inputs while assessing the interest in and utility of the Elective courses.

Starting this year, the teachers have extended the mentorship program beyond the college curriculum to also cover the academic challenges that students face while preparing for entrance examinations. Another progression has been to enroll academically strong and communicative senior students to expand the bandwidth for mentorship and coaching junior students.

4. Outcomes

Mentorship has had a strong role in assisting the acclimatization and development of the student community towards successful careers paths. Resolving conflicts and hindrances through mentors always leads to channelization of student energy into positive avenues of learning and development. One way that the established mentorship program tremendously helped in this pandemic year was by assisting the remote students navigate through the unprecedented learning challenges and maintaining contact with the students and teachers. Also, thanks partly to the Mentorship program, Hansraj College had a good line-up of internships and

placements this year, despite all the woes of the pandemic.

5.Evidence of success

Cases of bullying and harassment are often first brought to the attention to the mentor. These are not confined to reports within the college but also outside. There have been cases of students calling up their mentors at quite late hours to share their issues. At times, those stresses may even be due to communication gaps with their parents. On several occasions, mentors have engaged in counselling both the students and their parents to alleviate the problems ailing the student. In the COVID pandemic years, the established mentorship program helped immensely in guiding the mentees through the various challenges of remote learning.

This program has played a vital role in making HRC students among the best adjusted in the University.

6. Problems encountered and resources required

This program hinges on the commitment of teachers to go out of their way to allay the teething problems for the incoming students. Their endeavour is to help the students gain confidence in navigating through their new environment. This is a time-intensive activity and that often acts as a constraint in scaling up the program. To address this challenge, the college is expanding the initiative by inducting senior students who are capable of providing academic mentorship to their juniors.

File Description	Documents
Best practices in the Institutional website	https://www.hansrajcollege.ac.in/iqac/best practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hansraj College, being a coveted institution with a high NAAC rating, attracts the best of the students. For upgrading the skills and honing this top talent, the college has instituted a

Student Learning Centre (SLC), under whose aegis, immense energy is invested into enhancing the preparedness and opportunities for employment and entrepreneurship. SLC has conducted several courses on Programming, Machine learning, Mathematical Modelling languages, Cyber-security threats and opportunities, to name a few. Besides these specialized courses, there are introductory programs, as on the fundamentals of Stock and Derivative trading. Communication and Presentation skill workshops have been very useful in enhancing the prospects of a large cross-section. Invited talks by the industry professionals provide a preview of the requirements and possibilities in the various career options. Going beyond just employability, these talks also cover the Start-up opportunities, incubation process, marketing strategies, competitive challenges and funding, amongst the several dimensions of entrepreneurship. To conclude, we at Hansraj College believe that imparted knowledge isn't entirely useful unless it contributes to the advancement of the students and the society at large and we are focused on developing strong, creative and environmentally aware individuals, who can be fitting custodians of our society's future.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To focus more on inter-disciplinary research and innovation among faculty and students, the collegeplansto initiate its own grant to the research proposal submitted by faculty members individually or in collaboration with other faculties from different departments. 2. To incorporate the entrepreneurships skills and to align with new education policy goals to promote innovation ecosystem, the college isplanningto organise an add-on certificate course on "innovation, IPRs, start-ups and entrepreneurship". The college is alsoplanningto organise more events such as webinars, training programmes and workshops to aware staff and students about IPRs, incubation centre and start-ups. 3. To understand the policy from different perspectives and to ensure a smooth implementation of NEP 2020 infuture, the college isplanningto organise one week program with inputs from industry with regards to use of ICT on New Education Policy. 4. To encourage and motivate students for research and development, the college has launched its research journal "HansShodhSudha"

where manuscripts written by students under the guidance of Mentor will be published after peer-review. College has planned to get its ISSN number and to get it enlisted in UGC care. 5. The college isplanningto promote the activities involving national and international experts, this will provide an opportunity to researchers and academicians to exchange their views and opinions, address and debate research relevant issues and generate academic research output. 6. The need of Girls hostel is strongly felt and therefore the building committee will be advised to work on that front and come up with aplanto fulfil this. 7. In-house internship for Students will be planned to give them opportunities and exposure that increases their interest and helps them identify their capabilities. 8. The faculty will be encouraged to develop MOOCs and e-content. The collegeplansto develop an audio video room dedicated for the same.